Syllabus – Spring Semester 2021

Course Rubric & Number:	**EDUC 540**
Course Title:	**SEMINAR FOR FIRST-YEAR TEACHERS**
Section:	**Tuesday, 6-9 pm online via Zoom**
Department:	**Education**
Professor:	**Carrie O. Owens, Ph.D.**
Office Location:	**Off campus**
Email:	**carrieo@rice.edu**
Work Phone:	**713-348-5648**
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Office Hours:	**Mondays 4:30-5:30 pm or by appointment**

COURSE DESCRIPTION:

In this single-year internship, first year teachers will be supported in their work by field supervisors. In a weekly seminar, teachers will analyze their practice with current theories in education. Teachers will also develop and defend portfolios of their work. This course is required for stand certification and for the Master of Arts in Teaching. Repeatable for Credit.

COURSE MATERIALS:

No book is required for this course. Resources will be provided via Canvas.

Zoom will be used for course meetings with links posted in Canvas. Make sure you have the latest version of Zoom, as well as Adobe Acrobat Reader. A computer, reliable internet access, webcam, speaker/headphones and microphone will be required for each class meeting.

The materials on this course website are only for the use of students enrolled in this course for purposes associated with this course and may not be retained or further disseminated. The materials on this course website may be protected by copyright; any further use of this material may be in violation of federal copyright law.

STUDENT LEARNING OUTCOMES:

Upon successful completion of this course, the student will be able to:

A. Reflect on teaching practices to identify areas of improvement and action plans for future use.
B. Create valid and reliable formative and summative assessments.
C. Develop multiple strategies to create beneficial relationships with students.

D. Develop multiple strategies to create beneficial relationships with fellow teachers and school administrators.
E. Communicate effectively with students, parents, fellow teachers and administrators.
F. Incorporate inquiry into all lessons and encourage students to build their understanding on all content.
G. Effectively plan units of instruction aligned with course curriculum from state or school.
H. Effectively plan and execute parent meetings using student work, action plans, and active communication.
I. Develop teaching self-efficacy beliefs and improve outcome expectancy of students.
J. Create and defend a teaching portfolio for certification.

GRADE POLICIES:

Each week, students will be graded on preparation and participation by the instructor.

Assignments will be graded via provided rubrics. EdTPA portfolio components may be included as assignments. Late assignments will not receive full credit.

Digital journals will be kept throughout the semester by each student. Students may redact portions of their journals prior to submission, but they will be reviewed three times.

Grading Formula:
10% class preparation (weekly)
10% class participation (weekly)
50% assignments (6-8 assignments)
30% digital journal (reviewed 3 times)

Grade Ranges:

A	90 - 100
B	80 - 89
C	70 - 79
D	60 - 69
F	Below 60

ABSENCE POLICY:

Students are expected to attend each class meeting virtually. If you anticipate that you will be absent, notify the instructor via email as soon as you know. If you are absence due to an illness or emergency situation, notify the instructor via email as

soon as you are able. Absences must be made up during the next week's office hours or by appointment.

CLASSROOM ETIQUETTE:

Students should log on to Zoom for class on time with their cameras on. The entire class period should be dedicated to participation, with students leaving for short breaks as needed. There will be at least one defined break for everyone during each class period.

Students should be mindful of when they are muted or not as to not interrupt others when they are talking.

ACCESSIBILITY STATEMENT:

If a student has a disability that may affect his or her ability to learn the material in this course, the student should get in touch instructor and Disability Resource Center in the Allen Center.

RELIGIOUS ACCOMMODATIONS

Both Rice's policy of non-discrimination on the basis of religion and our core values of diversity and inclusion require instructors to make reasonable accommodations to help students avoid negative academic consequences when their religious obligations conflict with academic requirements. Every reasonable effort should be made to allow members of the university community to observe their religious holidays without jeopardizing the fulfillment of their academic obligations. It is never acceptable for an instructor to compel a student to choose between religious observance and academic work. Absence from classes or examinations for religious reasons does not relieve students from responsibility for any part of the course work required during the period of absence. It is the obligation of students to provide faculty with reasonable notice of the dates of religious holidays on which they will be absent.

RICE HONOR CODE:

Students should exhibit honesty, integrity, and high standards in their academic work. Members of the university benefit from an open and honest educational environment. Upholding academic integrity is the responsibility of everyone. Students should turn in their own work, citing external sources whenever used. When students work together, all names must be included on the submitted work. Student assignments may be required to include the following signed statement: "*On my honor, I have neither given nor received any unauthorized aid on this (assignment, exam, paper, etc.).*"

PRIVACY AND CONFIDENTIALITY:

In line with FERPA requirements, recorded classroom discussions involving students will be available only to students officially registered and enrolled in the class. If you have concerns about appearing in these recordings, please contact the instructor ahead of time.

SYLLABUS CHANGES:

The information contained in the course syllabus, other than the absence policies, may be subject to change with reasonable advance notice, as deemed appropriate by the instructor.